

**UNC Workgroup 0646R Agenda  
Review of the Offtake Arrangements Document**

**10:00 Friday 25 January 2019**

**Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

***The Workgroup Report is due to be presented to the UNC Modification Panel by  
21 March 2019.***

**1.0 Introduction and Status Review**

**1.1 Approval of minutes (05 December 2018)**

**2.0 Draft Modification**

**2.1 Bi-directional Site Definition**

**2.2 Electrical Site Service**

**2.3 Material Impact Definition**

**2.4 Removal of Assets**

**2.5 Shared Sites**

**2.6 Site Security (Action 1204)**

**2.7 Supplemental Agreements**

**2.8 Tripartite Agreements**

**3.0 Point of Offtake**

**4.0 CNI (ISS/PUSP) Update**

**5.0 Metering Section**

**6.0 Maintenance**

**7.0 OAD Notices**

**8.0 Review of Outstanding Actions**

**9.0 Next Steps**

**10.0 Any Other Business**

**11.0 Diary Planning**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

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**Action Table (as at 05 December 2018)**

| Action Ref | Meeting Date | Minute Ref | Action  | Owner              | Status Update          |
|------------|--------------|------------|---|--------------------|------------------------|
| 0806       | 21/08/18     | 5.         | <i>Reference Issues Spreadsheet</i> – All parties to review the spreadsheet and provide suitable feedback for consideration at the next Workgroup meeting.                      | All parties        | <b>Carried forward</b> |
| 1104       | 22/11/18     | 5.0        | Cadent (DD) to consider a process for suggested changes to Supplemental Agreements and the need to formulate a high-level process to outline the process steps for consistency. | Cadent (DD)        | <b>Carried Forward</b> |
| 1201       | 05/12/18     | 2.0        | NGN (AP) to articulate concerns about changing Lease Agreements for Asset Removal.  | NGN (AP)           | <b>Pending</b>         |
| 1202       | 05/12/18     | 2.0        | National Grid NTS (EB) to consider what detail would be required in OAD for Asset Removal.  | National Grid (EB) | <b>Pending</b>         |
| 1203       | 05/12/18     | 5.0        | National Grid NTS (EB) to provide business rules for tri-partite agreements   | National Grid (EB) | <b>Pending</b>         |
| 1204       | 05/12/18     | 6.0        | Current Draft Modification to include – an update to OAD to reflect that the default for site security is the site owner unless it is agreed otherwise.                         | Cadent (CW/SS)     | <b>Pending</b>         |

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