

**UNC Workgroup 0646R Agenda
Review of the Offtake Arrangements Document**

10:00 Wednesday 05 June 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA
(<https://www.blenheimcourtsolihull.co.uk>)

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

***The Workgroup Report is due to be presented to the UNC Modification Panel by
20 June 2019***

1.0 Introduction and Status Review

1.1 Approval of minutes (09 May 2019)

2.0 Review of Outstanding Actions

3.0 Consideration of Amended Modification

4.0 Prioritisation of Issue Log

5.0 Consideration of Safe Control of Operations (SCO) Review

6.0 Development of Request Workgroup Report

7.0 Next Steps

8.0 Any Other Business

9.0 Diary Planning

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

Action Table (as at 09 May 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	11/04/19	3.0	Cadent (DD) agreed to circulate the actions from the last maintenance workshop held in August 2018	Cadent (DD)	Carried Forward
0404	11/04/19	3.0	Joint Office (BF) to include a recommendation in the Workgroup Report that the Offtake Committee to consider establishing a sub-committee to take forward the recommendations from this Review group.	Joint Office (BF)	Carried Forward
0501	09/05/19	2.	<i>Reference the Issue Log Prioritisation spreadsheet</i> – WWU (SC) and NGN (AP) to provide responses to DD by no later than 20 May 2019.	WWU (SC) & NGN (AP)	Pending
0502	09/05/19	3.	<i>Reference an OAD Related Documentation Review</i> – Joint Office (BF) to look to provide a list of the various document (including their respective creation and publication dates) and to consider issuing these to knowledgeable parties in order to seek views on their continued appropriateness (i.e. should we continue to publish in one form or another) going forwards.	Joint Office (BF)	Pending
0503	09/05/19	6.	<i>Reference a CNI Workshop meeting</i> - All Transporters to look to provide suitable contact details to Cadent (DD) in order that he may organise a CNI Workshop in due course.	All Transporters	Pending

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