

## UNC Unidentified Gas (UIG) Workgroup Agenda

10:30 Monday 24 June 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

<http://www.blenheimcourtsolihull.co.uk/>

(Teleconference: 0203 582 4515, Conference ID 401-706-701)  
screen sharing <https://join.me/JointOffice>

1. **Introduction and Status Review**
  - 1.1 Approval of Minutes (21 May 2019)
  - 1.2 Pre-Modification discussions
2. **Workgroups**
  - 2.1 **0664 – Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4**  
(Report to Panel 18 July 2019)  
[www.gasgovernance.co.uk/0664](http://www.gasgovernance.co.uk/0664)
  - 2.2 **0672 – Incentivise Product Class 4 Read Performance**  
(Report to Panel 18 July 2019)  
[www.gasgovernance.co.uk/0672](http://www.gasgovernance.co.uk/0672)
  - 2.3 **0690S – Reduce qualifying period for Class 1**  
(Report to Panel 15 August 2019)  
[www.gasgovernance.co.uk/0690](http://www.gasgovernance.co.uk/0690)
  - 2.4 **0691S – CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15 criteria are met**  
(Report to Panel 15 August 2019)  
[www.gasgovernance.co.uk/0691](http://www.gasgovernance.co.uk/0691)
3. **UIG Task Force**
  - 3.1 Review of UIG Task Force Recommendations Tracker
4. **Issues**
5. **Review of outstanding actions**
6. **Any Other Business**
  - 6.1 DESC (Operational Data Enhancements Project)
  - 6.2 Modification 0692S – Month vs Monthly Read Performance Levels (LH)
7. **Diary Planning**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

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**Action Table (as at 21 May 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	08/04/19	2.2	Xoserve (FC) to check the availability of data provided through XRN4806 in order to assess whether data could also be provided for the period from Nexus go live to implementation of the Change Proposal.	Xoserve (FC)	<b>Carried Forward</b>  (update to be provided at June meeting)
0402	29/04/19	3.1	Xoserve (LJ) to provide feedback and a report regarding the new statistics in relation to 'Option 3. Review the appropriateness of current Meter Read tolerances – would there be benefit in including seasonal flex to enable more legitimate consumptions to lead during higher usage periods?'	Xoserve (LJ)	<b>Carried Forward</b>  (update to be provided at June meeting)
0403	29/04/19	3.2	Xoserve (FC) to speak with Dave Addison in relation to the Legal Text regarding the Faster Switching programme to clarify there would be no changes to the customer billing processes.	Xoserve (FC)	<b>Carried Forward</b>  (update to be provided at June meeting)
0501	21/05/19	3.1	<i>Reference UIG Task Force Recommendations Tracker (Line 81 - Low take-up of Winter Annual Ratio (WAR) Band EUCs) - Xoserve (LJ) to confirm whether all the T51 files have been triggered.</i>	Xoserve (LJ)	<b>Pending</b>

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## UNC Workgroup 0664 Agenda

### Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4

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The Workgroup Report is due to be presented to the UNC Modification Panel by  
18 July 2019***

#### 1. Introduction and Status Review

1.1 Approval of Minutes (21 May 2019)

#### 2. Consideration of Amended Modification

#### 3. Development of Workgroup Report

#### 4. Review of Outstanding Actions

#### 5. Next Steps

#### 6. Any Other Business

#### 7. Diary Planning

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**UNC Workgroup 0672 Agenda  
Incentivise Product Class 4 Read Performance**

**Monday 24 June 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

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1. Introduction and Status Review
  - 1.1 Approval of Minutes (21 May 2019)
2. Consideration of Amended Modification
3. Consideration of Business Rules
4. Consideration of Costs
5. Consideration of Legal Text
6. Development of Workgroup Report
7. Review of Outstanding Actions
8. Next Steps
9. Any Other Business
10. Diary Planning

**Action Table (as at 21 May 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0101	22/01/19	2.0	To add detailed business rules into the Modification in relation to the incentive charge section to allow the Legal Text to be produced.	Scottish Power (MB)	<b>Carried Forward</b>

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**UNC Workgroup 0690S Agenda  
Reduce qualifying period for Class 1**

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- 1. Introduction and Status Review**
  - 1.1 Approval of Minutes (21 May 2019)**
- 2. Consideration of Amended Modification**
- 3. Consideration of Legal Text**
- 4. Review of Impacts and Costs**
- 5. Review of Relevant Objectives**
- 6. Consideration of Wider Industry Impacts**
- 7. Development of Workgroup Report**
- 8. Review of Outstanding Actions**
- 9. Next Steps**
- 10. Any Other Business**
- 11. Diary Planning**

*Agree agenda items and actions for next meeting*

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CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15  
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