

## Agenda

### DSC Change Management Committee

**10:30 Wednesday 11 September 2019**

**at Xoserve Limited, Lansdowne Gate, 65 New Road, Solihull, B91 3DL**

Teleconference: 020 3582 4515, ID 401-706-701

Screen Sharing: <https://join.me/JointOffice>

*Short notice items are in italics*

*\* indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
<b>1. Introduction</b>			
1.1.	Apologies for absence	Chair	Information
1.2.	Alternates		
1.3.	Confirm Voting Rights		
1.4.	Approval of Minutes (07 August 2019)		Discussion
1.5.	Review of Outstanding Actions		
<b>2. New Change Proposals - Initial Review</b>			
2.1.		CDSP ()	Approval
2.2.		CDSP ()	Approval
<b>3. New Change Proposals - Post Initial Review</b>			
<b>4. New Change Proposals - Post Solution Review</b>			
4.1.		CDSP ()	Approval
4.2.		CDSP ()	Approval
<b>5. Xoserve DSC Implementation Plan</b>			
<b>6. Approval of Change documents</b>			
6.1.		CDSP ()	Approval
6.2.		CDSP ()	Approval
<b>7. Release Approvals / Updates</b>			
7.1.	June 2019 Release – Delivery Plan	CDSP ()	Information
7.2.	Minor Release Drop 4 - Project Update	CDSP ()	Information
7.3.	Minor Release Drop 5 - Project Update	CDSP ()	Information
7.4.	November 2019 Release - Delivery Plan	CDSP ()	Information
7.5.	Retail & Network Allocated / Unallocated Change Update	CDSP ()	Information
7.6.	Change Impacts	CDSP ()	Discussion

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

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7.7. Change Assurance Health Check	CDSP ()	Information
7.8. Data Office Changes	CDSP ()	Information
<b>8. CSS Consequential Change</b>		
8.1. CSS Update	CDSP ()	Information
<b>9. UIG Taskforce Update</b>		
<b>10. Horizon and Future Release Change Planning</b>		
10.1. Bubbling Under Report	CDSP ()	Information
10.2. Gemini Horizon Planning	CDSP ()	Information
10.3. UK Link Changes (plan on a page)	CDSP ()	Information
<b>11. Finance and General Change Budget Update</b>		
<b>12. Any Other Business</b>		
12.1.	CDSP ()	
<b>13. Diary Planning</b>		
	Chair	Information

**Action Table (as at 07 August 2019)**

Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
0701	10/07/19	7.7	<i>R&amp;N Update - Unallocated Changes and Discussion on Change Congestion – two-year view that will include scope of approval for the next Release - IL will put forward a process to be put in place and present at the next meeting.</i>	Xoserve (IL)	<b>Carried Forward</b>
0702	10/07/19	8.3	<i>Confirmation of Change Pack Approach for CSSC - Xoserve to consider how the distribution lists will work.</i>	Xoserve (PO)	<b>Carried Forward</b>

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