

## DESC Technical Workgroup Terms of Reference

### Topics for Discussion

The Demand Estimation Sub-committee (DESC) members request that the DESC Technical Workgroup representatives consider the following topics, relating to the annual modeling and consultation process, as part of the Workplan:

- Review of sample data validations and data exclusions;
- Review of data aggregations and WAR band limits;
- Contribute to decisions on borderline modelling results and determination of models to progress;
- Review of single year modeling results;
- Contribute to parameter analysis during model smoothing;
- Review of draft NDM proposals and report;
- Identification of future analysis to be recommended to DESC for progress.

Any additional topics for discussion identified by DESC.

### Outputs

Produce a report for submission to the Demand Estimation Sub-committee, containing the assessment and recommendations of the Workgroup.

### Composition of the Technical Workgroup

The Workgroup is open to any party that wishes to attend or participate.

Representatives will provide expertise knowledge, which may be called upon at short notice. Those that choose to undertake tasks should aim to conclude these.

Representatives will remain in place until they resign from the Workgroup.

All Representatives can nominate an alternate to represent them at a meeting or meetings.

All Representatives are to provide a contact telephone number and email address to the Joint Office of Gas Transporters for circulation to the Technical Workgroup.

A Workgroup meeting will be quorate provided at least two (2) Transporter and two (2) User representatives are present.

DESC may close the Workgroup at anytime, subject to a simple majority vote to do so by DESC members.

### Meeting Arrangements

Meetings will be administered by the Joint Office of Gas Transporters and conducted in accordance with the Code Administration Code of Practice.

However, short notice ad hoc meetings may be required to review data items and analysis provided by the CDSP. The Joint Office may not administer these meetings. In some circumstances, it may not be possible to adhere to the guidelines on notice periods for publication of information.