

Change Proposal

GB Charging & Incremental (IP PARCA) Capacity Allocation Change Delivery (2019)

Mod references: Mod621¹, Mod611 & Mod597
CDSP Reference: TBC

Document Stage	Version	Date	Author	Status
ROM Request / Change Proposal	1.0	21/09/17	Bill Goode	Draft
ROM Response				Choose an item.
Change Management Committee Outcome				Choose an item.
EQR	1.0	26/10/17	Xoserve	Draft
Change Management Committee Outcome				Choose an item.
BER	2.0	23/11/17	Xoserve	Submitted to Change Committee
Change Management Committee Outcome				Choose an item.
CCR				Choose an item.
Change Management Committee Outcome				Choose an item.

¹ National Grid will be raising a modification for the "Treatment of capacity at combined ASEPs". Once this modification has been raised, it will form part of this change.

Document Purpose

This document is intended to provide a single view of a change as it moves through the change journey. The document is constructed in a way that enables each section to build upon the details entered in the preceding section. The level of detail is built up in an incremental manner as the project progresses.

The template is aligned to the Change Management Procedures, as defined in the CDSP Service Document. The template is designed to remove the need for duplication of information. Where information is required in one section but has been previously captured in a previous section, the previous section will be referenced.

The summary table on the front page shows the history and the current status of the Change Proposal.

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Section 1: Proposed Change

Please complete section 1 and 2 and specify within section 2 the output that is required from the CDSP

Originator Details			
Submitted By	Chris Gumbley	Contact Number	07816341177 / 01926 654071
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Customer Representative	Darren Lond	Contact Number	01926 65 3493
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Subject Matter Expert/Network Lead	Chris Gumbley	Contact Number	07816341177 / 01926 654071
		Email Address	Chris.gumbley@nationalgrid.com
Customer Class		<input type="checkbox"/> Shipper <input checked="" type="checkbox"/> National Grid Transmission <input type="checkbox"/> Distribution Network Operator <input type="checkbox"/> iGT	
Overview of proposed change			
Change Details	<p>National Grid is legally obligated to be compliant with EU legislation and the Uniform Network Code (UNC). This Change Proposal proposes to modify Gemini to meet the obligations set-out in Modification 621² for GB Charging and Modification 597 and 611 in relation to the IP PARCA reservation and allocation process.</p> <p>For clarity Modification 621 and the further Modification related to the “Treatment of Capacity at combined ASEPs” meet the GB Charging obligations and the EU Tariff Network Code obligations. Therefore this change will refer to these combined obligations going forward as “GB Charging”.</p> <p>National Grid has completed a period of Feasibility and Analysis for all EU Capacity Allocation Mechanism (CAM) and GB Charging change requirements. These were defined in XRN4262 “EU/GB Charging 18/19 Gas Regulatory Change Feasibility and Analysis Study”. The output of this stage has provided a clear scope of change, which is specified in the ‘Change, Business Requirement & Solutions” (CBRS) documents.</p> <p>This change proposal is being raised in relation to the GB Charging and IP PARCA Incremental requirements, as detailed in the CBRS documents 2 & 3 from XRN4262.</p> <p>It is proposed that Gemini be modified in line with Delivery option 1 in the HLE provided by Xserve, this is a dual implementation plan based on the obligation ‘need by date’, which was deemed the most efficient way to meet the significant Gemini change required.</p> <p>Whilst it is understood that the GB Charging Modifications are not fully finalised, in order to meet the legal deadlines, the Gemini delivery needs to commence early 2018. The requirements will therefore have to be based</p>		

² This Change Proposal will also cover the forthcoming Modification related to “Treatment of capacity at combined ASEPs”.

	<p>on the current understanding of the obligations with sufficient risk margin available to ensure the scope can be changed to meet the final UNC modifications.</p> <p>This change needs to be delivered by 2019 in order to meet the legally defined deadlines.</p> <p>Change Overview:</p> <p>A GB Charging & IP PARCA Incremental HLE was issued to National Grid as an output from the work undertaken as part of XRN4262. This HLE provides an indicative timeline and cost for this change. National Grid would expect the change to be delivered in-line with these parameters.</p> <p>The project is expected to start in January 2018 and end date Q4 2019, and involve two system implementation periods.</p>
<p>Reason(s) for proposed service change</p>	<p>The reason for this particular Change Proposal is to ensure the Gemini system is compliant with the Modifications related to GB Charging and the IP PARCA Incremental process.</p>
<p>Status of related UNC Mod</p>	<p>UNC Mod 621³: Amendments to Gas Transmission Charging Regime – Workgroup</p> <p>UNC Mod 611S: Amendments to the Firm Capacity Payable Price at Interconnection Points – Implemented into the UNC</p> <p>UNC Mod 597: Rules for the release of Incremental Capacity at Interconnection Points – Implemented into the UNC</p>
<p>Full title of related UNC Mod</p>	<p>UNC Mod 621⁴: Amendments to Gas Transmission Charging Regime</p> <p>UNC Mod 611S: Amendments to the Firm Capacity Payable Price at Interconnection Points</p> <p>UNC Mod 597: Rules for the release of Incremental Capacity at Interconnection Points</p>
<p>Benefits of change</p>	<p>By undertaking this change National Grid will meet the compliance obligation deadlines as defined in the sections above. National Grid proposes to utilise existing Gemini functionality wherever possible to reduce costs, whilst still ensuring Gemini User interface remains intuitive. National Grid will continue to make improvements to Gemini where possible, whilst keeping costs to a minimum.</p>
<p>Required Change Implementation Date</p>	<p>2019</p>
<p>Please provide an assessment of the priority of this change from the perspective of the industry.</p>	<p><input checked="" type="checkbox"/> High</p> <p><input type="checkbox"/> Medium</p> <p><input type="checkbox"/> Low</p> <p>Rationale for assessment: Significant volume of change for 2019 and compliance with legislation by the dates defined.</p>

³ This Change Proposal will also cover the forth coming Modification related to “Treatment of capacity at combined ASEPs”.

⁴ Ibid

Section 2: Initial Assessment / ROM Request / Change Proposal

Service Level of Quote/Estimate Robustness Requested	Evaluation Services <input type="checkbox"/> Initial Assessment (<i>Mod related changes only</i>) <input type="checkbox"/> ROM estimate for Analysis and Delivery CDSP Change Services <input type="checkbox"/> Firm Quote for Analysis <input checked="" type="checkbox"/> Firm Quote for both Analysis and Delivery
Has any initial assessment been performed in support of this change?	<input checked="" type="checkbox"/> Yes: HLE produced as part of XRN4262 "EU/GB Charging 18/19 Gas Regulatory Change Feasibility and Analysis Study" <input type="checkbox"/> No

Is this considered to be a Priority Service Change?	<input checked="" type="checkbox"/> Yes (Mod Related) <input checked="" type="checkbox"/> Yes (Legislation Change Related) <input type="checkbox"/> No
Is this change considered to relate to a 'restricted class' of customers? <p style="color: purple;">Consider if the particular change is only likely to impact those who fall under a particular customer class</p> <p style="color: purple;">If it impacts all customer classes (i.e. Transmission, Distribution & Shippers) then choose 'No'.</p>	<input checked="" type="checkbox"/> Yes (please mark the customer class(es) to whom this is restricted) <input type="checkbox"/> No <hr style="border-top: 1px dashed black;"/> <input type="checkbox"/> Shippers <input checked="" type="checkbox"/> National Grid Transmission <input type="checkbox"/> Distribution Network Operators <input type="checkbox"/> iGT's
Is it anticipated that the change would have an adverse impact on customers of any other customer classes? <p style="color: purple;">Please refer to appendix one for the definition of an 'adverse impact'</p>	<input checked="" type="checkbox"/> Yes (please give details) <input type="checkbox"/> No <p>A number of potential impacts have been identified, however these haven't been quantified at this stage</p> <ul style="list-style-type: none"> The creation of new charge types which shippers may then need to recognise and process Potential changes to Invoice File formats as a result of the new charge types External facing screens within Gemini Potential extended outage on Gemini on the days of implementing the system changes

General Service Changes Only (please ensure that either A or B below is completed)

<p>A) Customer view of impacted service area(s)</p> <p>For a definition of the Service Areas, please see the 'Charge Base Apportionment Table' within the Budget and Charging Methodology. Please indicate the service area(s) that are understood to be impacted by the change. Please enter 'unknown' if relevant. Where the change is likely to impact more than one service area please indicate the percentage split of the impact across the impacted service areas. For example if it is split equally across two service areas then enter 50% in the 'split' against each service area.</p>
National Grid & Gemini Users
<p>B) If the change is anticipated to require the creation of a new service area and service line please give further details stating proposed name of new service area and title of service line:</p>
Specific Service Changes Only:
Please detail the proposed methodology (or amendment to the existing methodology) for determining Specific Service Change Charges.
Please detail the proposed basis (that is, Charging Measure and Charging Period) for determining Specific Service Change Charges in respect of the Specific Service.
Impacts to UKLink System or File Formats
Unknown at present
Impacts UKL Manual Appendix 5b
Unknown at present
Impacts to Gemini System
Yes, as defined in the documentation from XRN4262.
Please give any other relevant information.
<p>Change Overview:</p> <p>National Grid requests Xoserve to look at potential synergies with other on-going projects (e.g. Project Piccadilly) to consider whether a collaborative approach could be utilised to reduce costs, whilst ensuring funding arrangements stay apportioned correctly.</p>

Please send the document to the following:

Recipient	Email
Xoserve Portfolio Office	changeorders@xoserve.com
Change Management Committee Secretary	dsccomms@gasgovernance.co.uk

Section 3: ROM Request Acceptance

Is there sufficient detail within the ROM Request to enable a ROM Analysis to be produced?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, please define the additional details that are required.	

If the ROM Request is not accepted. Please forward this document to the Portfolio Office for onward transmission to the Change Management Committee

Section 4: ROM Analysis

This ROM is Xoserve’s response to the above Evaluation Service Request. The response is intended to support customer involvement in the development of industry changes.
Should the request obtain approval for continuance then a Change Proposal must be raised for any further analysis / development.

Disclaimer:

This ROM Analysis has been prepared in good faith by Xoserve Limited but by its very nature is only able to contain indicative information and estimates (including without limitation those of time, resource and cost) based on the circumstances known to Xoserve at the time of its preparation. Xoserve accordingly makes no representations of accuracy or completeness and any representations as may be implied are expressly excluded (except always for fraudulent misrepresentation).

Where Xoserve becomes aware of any inaccuracies or omissions in, or updates required to, this Report it shall notify the Network Operators’ Representative as soon as reasonably practicable but Xoserve shall have no liability in respect of any such inaccuracy or omission and any such liability as may be implied by law or otherwise is expressly excluded.

This Report does not, and is not intended to; create any contractual or other legal obligation on Xoserve.

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ROM Analysis
<p>Change Assessment High level indicative assessment of the change on the CDSP service description, on UKLink and any alternative options if applicable</p>
<p>Change Impact: Initial assessment of whether the service change is / would have:</p> <ul style="list-style-type: none"> • a restricted class change, • a priority service change • an adverse impact on any customer classes
<p>Change Costs (implementation): An approximate estimate of the costs (or range of costs) where options are identified</p>
<p>Change Costs (on-going): The approximate estimate of the impact of the service change on service charges</p>
<p>Timescales: Details of timescale for the change i.e. 3months etc. Details of when Xoserve could start this change i.e. the earliest is release X.</p>
<p>Assumptions: Any key assumptions that have been made by Xoserve when providing the cost and or timescale</p>
<p>Dependencies: Any material dependencies of the implementation on any other service changes</p>



Constraints:

Any key constraints that are expected to impact the delivery of the service change

Please send the document to the following:

Recipient	Email
Xoserve Portfolio Office	changeorders@xoserve.com
Requesting Party	As specified in ROM Request

Section 5: Change Proposal: Committee Outcome

The Change Proposal is approved. An EQR is requested			
Approved Change Proposal version			
The change proposal shall not proceed			
The committee votes to postpone its decision on the Change Proposal until a later meeting		Date of later meeting	
The committee requires the proposer to make updates to the Change Proposal:			
Updates required:			

Section 6: Evaluation Quotation Report (EQR): Change Proposal Rejection

Change Proposal Rejection

	Yes		No	Is there sufficient detail within the Change Proposal to enable an EQR to be produced? If no, please provide further details below.
Further details required:				

Please send the document to the following:

Recipient	Email
Change Management Committee Secretary	dsccomms@gasgovernance.co.uk

Section 7: Evaluation Quotation Report (EQR): Notification of Delivery Date

Notification of EQR Delivery Date	
Original EQR delivery date:	
Revised EQR delivery date:	
Rationale for revision of delivery date:	

Please send the document to the following:

Recipient	Email
Change Management Committee Secretary	dsccomms@gasgovernance.co.uk

Section 8: Evaluation Quotation Report (EQR)

Project Manager	Jessica Harris	Contact Number	0121 623 2632
		Email Address	Jessica.harris@xserve.com
Project Lead	Nicky Patmore	Contact Number	0121 623 2636
		Email Address	Nicola.patmore@xserve.com

<p>Please provide an indicative assessment of the impact of the proposed change on:</p> <ul style="list-style-type: none"> i. CDSP Service Description ii. CDSP Systems 	<p>For impacts to CDSP Service Descriptions please refer to Section 10: Business Evaluation Report.</p> <p>Impacted systems are currently expected to be Gemini and UK Link.</p>
<p>Approximate timescale for delivery of 'business evaluation report' (N.b this is from the date on which the EQR is approved.)</p>	<p>24th November 2017</p>
<p>Estimated cost of business evaluation report preparation <i>This can be expressed as a range of costs i.e. 'at least £xx,xxx but probably not more than £xx,xxx'.</i></p>	<p>Cost has been included within the cost stated in Section 10: Business Evaluation Report.</p>
<p>Does the CDSP agree with the 'Restricted class change' assessment (where provided)? <i>Please refer to detail provided in the Change Proposal</i></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (please give detail below)</p>
<p>Does the CDSP agree with the 'Adverse Impact' assessment (where provided)? <i>Please refer to detail provided in the Change Proposal</i></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (please give detail below)</p>
<p>Does the CDSP agree with the 'Priority Service Change' assessment (where provided)? <i>Please refer to detail provided in the Change Proposal</i></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (please give detail below)</p>
General service changes	
<p>Does the CDSP agree with the assessment made in the Change Proposal regarding impacted service areas? <i>This should refer to whether the proposing party</i></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (please give detail below)</p>

<p>considers the service change to relate to an existing service area or whether it constitutes a new service area.</p>	
<p>Specific service changes</p>	
<p>Does the CDSP agree with the proposal made in the Change Proposal regarding specific change charges?</p> <p>This should refer to the proposed methodology (or amendment to existing methodology) for determining the specific service charges and the proposed basis for determining the specific service change charges.</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No (please give detail below)</p>
<p>Please provide a draft amendment of the Specific Service Change Charge Annex setting out the methodology for determining Specific Service Change Charges proposed in the Change Proposal</p>	
<p>EQR validity period:</p>	<p>It has been agreed to issue the EQR with the BER therefore this is superseded by the BER validity period.</p>

Please send the document to the following:

Recipient	Email
Change Management Committee Secretary	dsccomms@gasgovernance.co.uk

Section 9: Evaluation Quotation Report: Committee Outcome

The EQR is approved			
Approved EQR version			
The Change Proposal shall not proceed. The Change Proposal and this EQR shall lapse			
The committee votes to postpone its decision on the EQR until a later meeting		Date of later meeting	
The committee requires updates to the EQR:			
Updates required:			
General service changes only			
<i>(The detail upon which the response will be based is originally defined in the change proposal and potentially commented upon in the subsequent EQR)</i>			
1.) Does the committee agree with the assessment of the service area(s) to which the service line belongs and the weighting of the impact?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
2.) If no, please enter the agreed service area(s) and the weighting:			
Specific service changes only			
<i>(The detail upon which the response will be based is originally defined in the Change Proposal and potentially commented upon in the subsequent EQR)</i>			
1.) Please confirm the methodology for the determination of Specific Service Change charges			
2.) Please confirm the charging measure and charging period for the determination of Specific Service Change charges			

Section 10: Business Evaluation Report (BER)

Change Implementation Detail

1.) Detail changes required to the CDSP Service Description

The changes being introduced are expected to fall under the following service areas but are not expected to impact the Service Descriptions themselves:

- Service Area 7: NTS Capacity, LDZ Capacity, Commodity, Reconciliation, Ad-Hoc Adjustment and Energy Balancing Invoices
 - ASGT-NC SA7-01 - Input of transportation charging rate changes to relevant IT Systems
 - ASGT-NC SA7-03 - Notification of inclusion of new Invoice Type and /or charge types
 - ASGT-CS SA7-02 - Submission of scheduled Invoice Documents for each Invoice Type following the end of each Billing Period
 - ASGT-CS SA7-04 - Submission of supporting data for Invoice Documents

This will be confirmed following completion of the Analysis stages and approval of the relevant UNC Modifications.

2.) Detail modifications required to UK Link

The initial view of changes to the UK Link system are as follows:

- New charge types for Gemini invoices will need to be added
- Potential new charge types and associated charge calculation formulae for the Exit Commodity invoice within UK Link
- Potential new interface between UK Link and National Grid's MIPI system
- Potential flag to be added to Charge Types
- Potential for extra items to flow to the Data Warehouse
- Potential changes to the Shorthaul invoice which could also impact the Adjustment invoice
- Potential changes as a result of splitting ASEPs

These will be confirmed as part of the Analysis stages of the project.

3.) Detail changes required to appendix 5b of the UK Link Manual

Xoserve will work with National Grid to identify any changes required. This will be carried out following completion of the Analysis stages and approval of the relevant UNC Modifications.

4.) Detail impact on operating procedures and resources of the CDSP

The full impacts to Gemini core processes cannot be confirmed until the completion of the analysis within the project. Final baselined requirements are expected to be known by the end of June 2018.

An indicative view is as follows:

- The introduction of new charge types is expected to impact the invoice validation processes. It will depend on where the new charge types are added as to which teams are impacted.
- The Change Proposal includes proposed changes to the Shorthaul invoice. This will impact the invoice creation and validation procedures.
- The process for the provision of charging rates may be impacted.

5.) Implementation Plan

The proposed start date is 8th January 2018. The requirements have been split into two streams based on their need by date. The first stream "Part A" is expected to implement 20th January 2019 in readiness for the QSEC auction in March 2019. The second stream "Part B" is expected to implement 8th September 2019 however the timeline for Part B is indicative and will be revisited as part of the Analysis stage for Part B.

Part A is expected to impact the Gemini system while Part B is expected to impact both Gemini and UK Link.

Stage	PART A			PART B		
	Start Date	End Date	Duration	Start Date	End Date	Duration
Analysis	08/01/18	16/03/18	10 weeks	30/04/18	06/07/18	10 weeks
Design	19/03/18	27/04/18	6 weeks	09/07/18	10/08/18	5 weeks
ST Test Case Prep	19/03/18	27/04/18	6 weeks	09/07/18	10/08/18	5 weeks
CUT	30/04/18	06/07/18	10 weeks	31/12/18	08/03/19	10 weeks
ST	09/07/18	28/09/18	12 weeks	11/03/19	17/05/19	10 weeks
SIT	01/10/18	02/11/18	5 weeks	20/05/19	21/06/19	5 weeks
Pre UAT	15/10/18	02/11/18	3 weeks	03/06/19	21/06/19	3 weeks
SUPT	05/11/18	07/12/18	5 weeks	01/07/19	26/07/19	4 weeks
UAT	05/11/18	21/12/18	7 weeks	24/06/19	09/08/19	7 weeks
IDR	24/12/18	18/01/19	4 weeks	12/08/19	06/09/19	4 weeks
Implementation	20/01/19	20/01/19	1 day	08/09/19	08/09/19	1 day
PIS	21/01/19	15/03/19	8 weeks	09/09/19	18/10/19	6 weeks
Hyper Care				21/10/19	29/11/19	6 weeks

6.) Estimated implementation costs

The estimated cost for delivering the requirements of Change Proposal 4376 is forecast to be £5,327,354

6a.) How will the charging for the costs be allocated to different customer classes?
(General Service Changes only)

Please mark % against each customer class:

100	National Grid Transmission
<input type="text"/>	Distribution Network Operators and IGT's
<input type="text"/>	DN Operator
<input type="text"/>	IGT's
<input type="text"/>	Shippers
100%	

7.) Estimated impact of the service change on service charges

The delivery of the system changes is expected to have an impact on service charges however the scale of this impact will not be known until the Analysis stages have been completed.

8.) Please detail any pre-requisite activities that must be completed by the customer prior to receiving or being able to request the service.

Provide details of National Grid resources who will be supporting the project.

Implementation Options

Please provide details on any alternative solution/implementation options:

This should include:

- (i) a description of each Implementation Option;
- (ii) the advantages and disadvantages of each option
- (iii) the CDSP preferred Implementation Option

The Implementation Option is as per the chosen option from those identified under Change Proposal CP4262.

This project is to deliver the following high level requirements:

- GB Charging – including but not limited to UNC Modification 621.
- IP PARCA – UNC Modifications 597 and 611.
- Gemini related support for the resolution of the MIPI Nord07 report.

It will be delivered as two streams. The requirements have been split based on their need by date. The system changes will be implemented with sufficient time for any set up processes ahead of the need by date.

Restricted Class Changes only

Is there any change in the view of the CDSP on whether there would be an 'Adverse Impact' on customers outside the relevant customer class(es)?

Yes (please give detail below)

No

Dependencies:

Delivery of the project, within the agreed timescales, is dependent on the following factors:

- Approval of the BER will be required by 8th December 2017 in order to commence the project on 8th January 2018.
- Approval of all relevant UNC Modifications and any associated EU Code amendments.
- Availability of sufficient suitably skilled National Grid Transmission resources to provide support throughout the project lifecycle.
- Availability of sufficient, suitably scaled development and testing environments. Relative priorities will need to be agreed with other projects if and when there are areas of conflict.
- An extended outage may be required when deploying the system changes into the Gemini system. This will be longer than the standard Sunday system outage and will need to be approved by the UK Link Committee.

Constraints:

This project is constrained by the following factors:

- The first set of changes must be implemented in readiness for the QSEC auction scheduled for March 2019.
- All changes must be implemented in readiness for 1st October 2019 which is the effective date of GB Charging and the need by date for the IP PARCA process.

Benefits:

The long term benefit of delivering this change is to ensure compliance with EU Law and National Grid's GB Obligations.

The Network benefits provided are not exhaustive. There may be other benefits to the Network that Xoserve is not aware of.

Impacts:

This change will significantly impact the invoicing methodology for NTS sites including what is invoiced and how it is calculated. It will also see the introduction of a PARCA process for Interconnector Points. Impacted parties are:

- National Grid NTS
- Xoserve Invoicing Team
- Shippers

As a consequence new screens will be added to the Gemini system with some existing screens being modified. Shippers may need to amend their systems in order to recognise the new charge types.

The wider industry impacts will be better understood following the project design phase. Xoserve will work with National Grid on a communication plan, taking into consideration lessons learned from previous large releases.

The Network impacts provided are not exhaustive, and there may be other impacts to the Network that Xoserve are not aware of but will work with NGGT to resolve.

Note: Existing performance criteria will continue to apply once changes have been implemented to a service line, unless a performance change has been requested or agreed.

Risks:

The following key risks have been identified:

- The approval process for the UNC Modification and amendments to the EU Codes will continue beyond the Analysis and Design phases of this project therefore there is a risk of late changes to the business rules resulting in changes to the scope, re-work and potential project delays.
- The UK Link system is moving to a release based model. There is a risk that the release dates for 2019 do not align with the project delivery timescales.

Assumptions:

The following assumptions have been made:

- External parties that are required to participate in any testing will be available and ready at the required time.
- There are no changes to the Gemini – adjacent TSO interfaces therefore there is no requirement for connected testing with adjacent TSOs. NG will use dummy accounts to simulate any other TSO testing requirements.

Information Security:

The project will introduce new interfaces however these will be between systems that already share data. There is also the potential need for a new interface between UK Link and the National Grid MIPI system. Currently these two systems do not interface with each other.

Out of scope:

Delivery of the enduring solution for the Capacity Conversion process.

Please provide any additional information relevant to the proposed service change:

Please send the document to the following:

Recipient	Email
Change Management Committee Secretary	dsccomms@gasgovernance.co.uk

Section 11: Business Evaluation Report: Committee Outcome

The BER is approved and the change can proceed			
Modification Changes Only			
Please ensure that the Transporters are formally informed of the Target Implementation Date			
Approved BER version			
The change proposal shall not proceed and the BER shall lapse			
The committee votes to postpone its decision on the BER until a later meeting		Date of later meeting	
The committee requires updates to the BER:			
Updates required:			

Section 12: Change Completion Report (CCR)

Change Overview

Please include detail on the following for the chosen implementation option: modifications to UKLink, impact on operating procedures and resources of the CDSP.
Actions required of the customer prior to the commencement date

Please detail any differences between the solution that was implemented and what was defined in the BER.

Detail the revised text of the CDSP Service Description reflecting the change that has been made

Were there any revisions to the text of the UK Link Manual?

Yes (please insert the revised text of the UK Link manual below)

No

Proposed
Commencement Date

Actual
Commencement Date

Please provide an explanation of any variance

Please detail the main lessons learned from the project

Service change costs

Approved Costs (£)		Actual Costs (£)	
--------------------	--	------------------	--

Reasons for variance between approved and actual costs:

Please send the document to the following:

Recipient	Email
Change Management Committee Secretary	enquiries@gasgovernance.co.uk

Section 13: Change Completion Report: Committee Outcome

The implementation is complete and the CCR is approved		
Approved CCR version		
The committee votes to postpone its decision on the CCR until a later meeting		Date of later meeting:
The committee requires further information		
Further information required:		
The committee considers that the implementation is not complete		
Further action(s) required:		
The proposed changes to the CDSP Service Description or UK Link Manual are not correct		
Amendments to CDSP service description / UKLink manual required:		

Section 14: Document Template Version History

The purpose of this section is to keep a record of the changes to the overall version template and the individual sections within. It will be updated by the CDSP following approval of the template update by the Change Management Committee.

Version History:

Version	Status	Date	Author(s)	Summary of Changes

--- END OF DOCUMENT ---

Appendix One: Glossary

Term	Definition
Adverse Impact	<p>A Service Change has or would have an Adverse Impact on Customers of a particular Customer Class if:</p> <p>(a) Implementing the Service Change would involve a modification of UK Link which would conflict with the provision of existing Services for which such Customer Class is a Relevant Customer Class;</p> <p>(b) the Service Change would involve the CDSP disclosing Confidential Information relating to such Customers to Customers of another Customer Class or to Third Parties;</p> <p>(c) Implementing the Service Change would conflict to a material extent with the Implementation of another Service Change (for which such Customer Class is a Relevant Customer Class) with an earlier Proposal Date and which remains Current, unless the Service Change is a Priority Service Change which (under the Priority Principles) takes priority over the other Proposed Service Change; or</p> <p>(d) Implementing the Service Change would have an Adverse Interface Impact for such Customers.</p>
General Service	A service provided under the DSC to Customers or Customers of a Customer Class on a uniform basis.
Non-Priority Service Change	A Service Change which is not a Priority Service Change
Priority Service Change	<p>A Modification Service Change;</p> <p>or</p> <p>A Service Change in respect of a Service which allows or facilitates compliance by a Customer or Customers with Law or with any document designated for the purposes of Section 173 of the Energy Act 2004 (including any such Law or document or change thereto which has been announced but not yet made).</p>
Relevant Customer class	A Customer Class is a Relevant Customer Class in relation to a Service or a Service Change where Service Charges made or to be made in respect of such Service, or the Service subject to such Service Change, are or will be payable by Customers of that Customer Class
Restricted Class Change	Where, in relation to a Service Change, not all Customer Classes are Relevant Customer Classes, the Service Change is a Restricted Class Change ;
Service Change	<p>A change to a Service provided under the DSC (not being an Additional Service), including:</p> <p>(i) the addition of a new Service or removal of an existing Service; and</p> <p>(ii) in the case of an existing Service, a change in any feature of the Service specified in the CDSP Service Description, and any related change to the CDSP Service Description</p>
Specific Service	A service (other than Additional Services) available under the DSC to all Customer or Customers of a Customer Class but provided to a particular Customer only upon the order of the Customer.